

Delivery Driver/Shop Assistant (NOCC 715)

Petals n Buds Florist Brentwood Bay Florist is a growing company providing career development opportunities for current employees. New positions are posted internally prior to the public. Career Planning is available to all current and past employees. Commitment to confidentiality, positive learner attitude, and integrity toward the company both on and off the job. Clean and professional dress, excellent presentation on the job and superior customer service.

Under the direction of Assist Lead Floral Designer and Creative Director

Delivery Driver Detailed Work Responsibilities:

- Deliver a wide variety of items to different addresses and through different routes
- Follow Driver Rout Application and time schedule
- Use designated application to capture proof of delivery, including signatures and photos
- Apply personal, professional communication during interactions and resolve clients' complaints
- Load, unload, inspect, and operate a delivery vehicle
- Inform customers about new products and services
- Complete logs and reports
- Maintain clean company vehicle, inside and out
- Shift products & supplies between Petals n Buds retail locations
- Interact with wholesalers and carriers in a professional manner

Shop Assistant Detailed Work Activities:

- Package goods for shipment or storage
- Perform general cleaning duties in the store to ensure the shop is clean and tidy.
- Disinfect buckets, rotate water, maintain clean display areas etc.

Floral Assistant:

- Clean, Cut & Condition flowers and foliage
- Wrap bouquets under direct request by designers

WE WILL TRAIN

THE FOLLOWING EXPERIENCE/KNOWLEDGE/CERTIFICATES/SKILLS REQUIRED:

Knowledge of the structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar

Excellent organizational and time management skills

Good driving record with no traffic violations

Class 5 BC Drivers License or Equivalent

****You need to have and maintain (with regular training and updates as necessary) the knowledge, technical skills and qualifications that are necessary to perform your job role to comply with the requirements of Petals n Buds and any applicable rules, regulations, (particularly of any Host Company with which Petals n Buds operates with) and with any law which applies to your job role.**

POSITION DETAILS

Job Location: 7175 W. Saanich Rd Brentwood Bay & Intermunicipal

Starting Wage: \$17

Hours/Week: Usual hours are from 8:00am – 1:00pm however you will be expected to work as needed and when requested unless otherwise noted.

All-Hands-On-Deck: During holidays including May 4th – May 14th, February 12th – 15th, April 4th – 10th, October 1st – 8th, December 15th – 24th.

Company Homepage: www.petalsnbuds.ca

Years of Experience: 2 Years Delivery Driver, 7 Years Driving Experience

Position Start Date: No later than October 1st.

Contact/Hiring Process: Please email resume to hr@petalsnbuds.ca